TAP Network Steering Committee

February 18, 2016

Present:	Ms. Fiona Bradley, The International Federation of Library Associations and Institutions (IFLA)
	Mr. Louis Busingye, Human Rights First Rwanda Association
	Ms. Amanda Lundy, Plan International
	Mr. Liam Kincaid, TAP Network Deputy Coordinator
	Mr. John Romano, TAP Network Coordinator
	Ms. Mari Ullmann, WFUNA

Next meeting: tbc

Chairing Meeting: Ms. Mari Ullmann, WFUNA

Unable to attend conference call: Mr. Bonian Golmohammadi, WFUNA; Mr. Paul Divakar, National Campaign on Dalit Human Rights

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Item 1: Discussion of Goal 16 Advocacy Toolkit

Decision Item 1: **Approval** for editorial changes:
- Include list of Goal 16 indicators and targets behind the cover page of the toolkit.
- Remove section on the TAP Network Steering Committee on Page 1 of the toolkit.
- Include a disclaimer with a link to the TAP Network website if readers wanted to know more about the Network.
- Include a list of organizations that contributed to the drafting of the toolkit.
- Deadline for final comments from the TAP Network Steering Committee will be Monday, 22 February 2016.

Follow-up: Amanda Lundy to send Coordinators recommended template to reference Plan International toolkit graphs/charts within the TAP Network toolkit.

Agenda Item 2: Communications between Steering Committee and Network

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Decision Item 2: **Approval** for TAP Network Steering Committee to send monthly updates through email and the TAP Network newsletter on the work of the TAP Network to the membership.

Follow-up: Coordinators to send doodle to TAP Network Steering Committee for members to fill out which month they want to volunteer to draft key messages for the monthly update from the TAP Network Steering Committee to send to the membership.

Agenda Item 3: TAP Steering Committee ToR Review and elections

Follow-up: Postpone decision for Agenda Item 3 for the next TAP Network Steering Committee Conference Call.

Key Issues from initial discussion on topic:
- Discussion on whether the current Steering Committee should extend their mandate or hold elections for a new Steering Committee.
- Discussion on whether to hold a consultation meeting with TAP Network members during the HLPF in New York to discuss the way forward.
- Drafting a transition plan and timeline for the way forward and next steps in Steering Committee election process.
- Discussion on revising the Terms of Reference (ToR) for the TAP Network Steering Committee as necessary for next Steering Committee election.
- Discussion on establishing a process for TAP Network members to provide comments on revising the Terms of Reference (ToR) for the TAP Network Steering Committee.

Agenda Item 4: Review and Evaluation of TAP Network Coordinators

Follow-up: Postpone Agenda Item 4 for the next TAP Network Steering Committee Conference Call.

Agenda Item 5: AOB

Follow-up: Coordinators will send draft concept note for World Humanitarian Summit side-event to the TAP Network Steering Committee.

Follow-up: Coordinators to send draft report of the independent evaluation for the TAP Network to the TAP Network Steering Committee in which next steps/responses will be discussed in the next Steering Committee conference call.

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