

TAP Network Steering Committee

Meeting Decisions

29 November 2017

Present: Ms. Arelys Bellorini, World Vision
Ms. Jyotsna Singh, ADA
Mr. Zia Ur-Rehman, ADA
Mr. Pablo Angulo, WFUNA
Mr. Louis Busingye, HRFRA
Mr. John Romano, TAP Secretariat

Not Present: Ms. Jennifer Tsai, ABA ROLI

Next meetings: Doodle: <https://doodle.com/poll/gv7r8z2ctqnb8xqq>

Chairing Meeting: Mr. Louis Busingye, HRFRA

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. Approval of last Steering Committee Call Decisions

Decision: Approval of Steering Committee Decisions from 6 November 2017.

2. Discussion on TAP Secretariat ToRs

Discussion: Appreciation was expressed for Richard Bennett yet again for his work on these ToRs for the TAP Secretariat. It was noted that while the Steering Committee would look to approve and finalize these ToRs, the ToRs for the Secretariat and the Steering Committee are amendable by any future Steering Committee, if they see the need for any alterations to either of these ToRs. It was noted that there was still room for improvement for elaborating in this document on how Secretariat fosters membership engagement and ownership. Some comments and edits were discussed, mostly regarding the role of the Secretariat in its liaison role with the fiscal sponsor, and around the timeline for reviewing these ToRs in the future. It was highlighted and agreed by all that there should be a section on the roles and responsibilities of the TAP Coordinator individually, which will be added to the document. It was agreed that the google doc would be left open for Steering Committee members to contribute comments and edits, with the aim to finalize on next TAP Steering Committee call.

Follow-up: TAP Steering Committee members to provide final edits/comments to Secretariat ToRs in google doc with the objective of finalizing on the next Steering Committee call.

3. Review of TAP Governance Review Consultation Report

Discussion: The TAP Governance Review Consultation Report was reviewed and discussed by the Steering Committee, with appreciation expressed for the Secretariat for putting it together. It was noted that the Secretariat would send this document out to TAP Network once Steering Committee voting process begins, so as not to distract from the TAP Steering Committee nomination process. It was proposed and agreed by all that there may be a need to identify “actions” that would be taken stemming from this report that the Steering Committee would be recommending to take forward. It was agreed that the Secretariat will draft action items from the report for the Steering Committee to review on next Steering Committee call, to put forward as recommendations stemming from this consultation with TAP members.

Follow-up: TAP Secretariat to draft “action” items from the consultation report, for the Steering Committee to review on next call.

4. Joining SDG16 Data Initiative Steering Committee

Discussion: The opportunity for joining the SDG16 Data Initiative Steering Committee was discussed, with all Steering Committee members agreeing that it was a good opportunity, and that the Secretariat should update the Steering Committee on its work within the SDG16 Data Initiative Steering Committee regularly.

Decision: TAP Network to put itself forward for the SDG16 Data Initiative Steering Committee.

5. Discussion on TAP members to promote for Steering Committee nominations

Discussion: It was noted that TAP Steering Committee members would need to reach out to TAP members to encourage them to nominate themselves for the next Steering Committee, to ensure both adequate quality and quantity of nominated organizations for the Steering Committee.

Follow-up: TAP Steering Committee members to reach out to candidates they deem qualified for next TAP Steering Committee ASAP.

6. TAP Steering Committee Handover Note and final update to TAP Network

Discussion: It was proposed that the TAP Secretariat could draft the handover note for the incoming Steering Committee, and can share the structure and content to be discussed on the next Steering Committee call.

Follow-up: TAP Secretariat to draft handover note from current Steering Committee to incoming Steering Committee, for discussion on next Steering Committee call.

7. AOB

