

TAP Network Steering Committee

Meeting Minutes

March 10, 2016

Present: Ms. Fiona Bradley, The International Federation of Library Associations and Institutions (IFLA)
Mr. Louis Busingye, Human Rights First Rwanda Association
Mr. Paul Divakar, National Campaign on Dalit Human Rights
Mr. Bonian Golmohammadi, WFUNA
Mr. Liam Kincaid, TAP Network Deputy Coordinator
Mr. John Romano, TAP Network Coordinator
Mr. Jeremy Smith, Independent Evaluator

Next meeting: Doodle:

Chairing Meeting: Mr. Bonian Golmohammadi, WFUNA

Unable to attend conference call: Ms. Amanda Lundy, Plan International

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Item 1: Review of Independent Evaluation

Follow-up: Mr. Jeremy Smith, Independent Evaluator to open consultation to finalize the evaluation of the TAP Network:

- 21 March 2016 – deadline for comments from members of the Steering Committee
- 24 March 2016 – independent evaluator to draft final report and executive summary
- 25 March – TAP Network Steering Committee to distribute final report to TAP Network members and the donors of the TAP Network

Agenda Item 2: Approval of TAP Network Steering Committee meeting decisions/minutes 18 February 2016

Decision Item 2: **Approval** for TAP Network Steering Committee decisions/minutes 18 February 2016

Agenda Item 3: TAP Steering Committee ToR Review and elections

Decision Item 3: **Approval** for TAP Network Coordinators to organize elections for a new TAP Network Steering Committee

Timeline for Elections:

- May 2016 – elections
- May to June 2016 – transition process
- May to June 2016 – consultations with TAP Network members
- July 2016 – official handover during the HLPF in New York at UNHQ

Follow-up: TAP Network Coordinators to send the terms of reference for the TAP Network Steering Committee highlighting areas that needs revision from members of the Steering Committee.

Agenda Item 4: Discussion of Goal 16 Advocacy Toolkit

Follow-up:

- TAP Network Coordinators to draft background note describing duties and responsibilities for hosting a regional workshop for the Goal 16 Advocacy Toolkit.
- TAP Network Coordinators to draft 1-2 page guidelines on how to host a regional workshop for the Goal 16 Advocacy Toolkit.
- TAP Network Steering Committee members to provide a list of organizations that might be interested in hosting regional workshops for the Goal 16 Advocacy Toolkit.
- TAP Network Steering Committee members to develop criteria's for selecting organizations to host regional workshops for the Goal 16 Advocacy Toolkit.

Agenda Item 5: Decision for TAP Coordinator to attend IAEG-SDGs

Decision Item 5: **Approval** for TAP Network Coordinator to attend IAEG-SDGs.

Follow-up: Mr. Paul Divakar, National Campaign on Dalit Human Rights to outreach to BTAP to ascertain opportunities to host an informal side-event during the 3rd Meeting of the IAEG-SDGs in Mexico.

Agenda Item 6: Update on WHS Side-Event

Follow-up: TAP Network Coordinators to outreach to members of the TAP Network to ascertain there level of participation at the WHS and interest in hosting a TAP Network side-event.

Agenda Item 7: Communications between Steering Committee and Network

Follow-up: postponed for the next Steering Committee conference call.

Agenda Item 8: AOB

Follow-up:

- TAP Network Coordinators to add on the agenda for the next Steering Committee conference call “Evaluation of the TAP Network Coordinators”.
- Mr. Paul Divakar, National Campaign on Dalit Human Rights to draft evaluation form and questions to evaluate the TAP Network Coordinators in consultation with members of the TAP Network Steering Committee to be sent out before the next Steering Committee conference call.
- TAP Network Coordinators to advertise the terms of reference for a TAP Network Intern.