

TAP Network Steering Committee

Meeting Decisions

16 February 2018

Present: Mr. Louis Busingye, HRFRA
Mr. Rukshana Nanayakkara, Transparency International
Mr. Zia Ur-Rehman, ADA
Ms. Jyotsna Singh, ADA
Mr. John Romano, TAP Secretariat

Not Present:
Ms. Hellen Malinga Apila, SDG Kenya Forum
Ms. Coco Lammers, Namati

Next meeting: In-person Steering Committee meeting:
Sunday 4 March – Monday 5 March 2018; Nairobi, Kenya

Chairing Meeting: Mr. Rukshana Nanayakkara, Transparency International

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. Review and approval of last Steering Committee call notes

Decision: Approval of TAP Steering Committee notes from 2 February 2017.

2. Follow-up on action items from previous Steering Committee call

Discussion: The Steering Committee reviewed the action items from the previous call, noting that the email from the co-chairs to the network is the only outstanding action item. It was discussed that it might be best to send an email to the network before the in-person meeting in Nairobi, particularly due to the urgency of needing to find office space for the TAP Secretariat. It was also noted that it was important to communicate with the members to update them on the new co-chairs and the Nairobi meeting, in addition to the office space inquiry. The TAP Secretariat will work with the co-chairs to draft this email, to be sent next week.

Decision: Steering committee co-chairs to send email week of 19 February.

3. Discussion on agenda for in-person Steering Committee meeting

Discussion: The Secretariat outlined a preliminary structure for the agenda for the Nairobi Steering Committee meeting, with the chair opening the floor for comments on this proposed structure. It was noted that the Secretariat and the co-chairs will draft an agenda

and background notes and send to Steering Committee members well in advance of this meeting, to allow for additional comments. It was highlighted that we should prioritize and discuss how TAP approaches the VNR processes at the national level for countries reporting in 2018, particularly related to capacity building and civil society reporting in particular. It was also mentioned that it would be very helpful to map out and discuss what other networks and groups are doing around SDG16 and TAP's work in general, and discuss how we work with these initiatives. It was also agreed that fundraising strategy should also be a top priority at this meeting, to ensure long-term sustainability for the network. It was proposed that Steering Committee members should also do some research and brainstorming in advance of the meeting, to come prepared to discuss fundraising options in particular. The issue of staffing support for the TAP Secretariat was also raised as a topic that should also be discussed as an agenda item in Nairobi.

Follow-up: TAP Secretariat and co-chairs to work on agenda for Nairobi and send to Steering Committee for comments.

4. Update on SDG Accountability Handbook work stream

Discussion: The TAP Secretariat updated the Steering Committee on the current status of work around the SDG Accountability Handbook, and also presented a preliminary outline for the resource, which had been put together with TAP's new consultant Ms. Nicole Cardinal. It was noted that a process had been launched to identify an advisory group for this Handbook drafting process, and that the Steering Committee would need to take decisions on the composition of this advisory group at the in-person meeting in Nairobi. It was agreed that regional balance for the composition of this advisory group would be a very important criterion for the Steering Committee to consider when taking these decisions.

5. AOB

Discussion: A question was posed to the TAP Secretariat about the maintenance and upkeep and design of the TAP Network website. The Secretariat highlighted that it was indeed an area that sometimes is neglected, due to lack of time and capacity, and that it could be improved upon. It was proposed that TAP should also send quarterly newsletters to the network and external actors, and that communications and outreach should be an agenda item to be discussed at the in-person Steering Committee meeting in Nairobi.