

# TAP Network Steering Committee

## Meeting Decisions

28 June 2019

**Present:**

- Ms. Coco Lammers, Namati
- Ms. Florence Syevuo, SDG Kenya Forum
- Mr. Louis Busingye, HRFRA
- Mr. Jordan Street, Saferworld
- Ms. Jyotsna Singh, ADA
- Mr. John Romano, TAP Secretariat
- Ms. Elle Sweeney, TAP Secretariat

**Not Present:** Mr. Zia Ur-Rehman, ADA

**Next meeting:** TBC

**Chairing Meeting:** Ms. Coco Lammers, Namati

**DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE**

### **Agenda Items:**

1. **Review and approval of last Steering Committee call notes**

**Decision:** Approval of Decisions and Notes from TAP Network in-person Steering Committee on 14 June 2019.

2. **Welcoming Saferworld to the TAP Steering Committee and next steps**

**Discussion:** Welcome to Jordan and Saferworld!

3. **Partnerships updates**

- a. Welcoming Brian Cuning, TAP Intern for HLPF

**Discussion:** Welcome to Brian! We will send around his resume to the Steering Committee

#### **4. Review of TAP Network Proposal to Mott Foundation**

**Discussion:** The grant deadlines for the Mott Foundation has changed internally, thus the TAP Coordinator has had to work quickly to put together a preliminary proposal for the next two years of funding. Given that we still need to consult our Network to strategize on future work for beyond 2019, Mott is aware that the plans and current budget is tentative and likely to change, which is fine.

Currently, Mott is only offering \$200,000 over two years, which is significantly less than they currently provide to TAP (\$180,000 over 15 months). As such, the TAP Coordinator is proposing a revised amount of at least \$280,000 to be supplemented by additional funds, which TAP will seek from other funders. The Coordinator has also asked for a more flexible disbursement schedule for funds. The Steering Committee will have until early next week to review and provide edits to the proposal, at which time the Coordinator will send the proposal to Proteus for approval and then on to Mott by the end of the week.

It was decided and agreed that the TAP Coordinator would put together a cover letter outlining the rationale for why the TAP Network requires more funding than the current level that has been indicated. The TAP Coordinator to put together a draft letter on these points and then send to the Steering Committee for review and approval before passing it along to the Mott Foundation.

#### **Follow-up:**

- The TAP Coordinator to draft a cover letter for the proposal to be reviewed and approved by the Steering Committee.
- The Steering Committee members to review and approve both the cover letter and then the Mott proposal by Wednesday of next week.
- The TAP Coordinator to submit the finalized proposal and cover letter to Proteus and then onto the Mott Foundation by the end of the week.

#### **5. Update on HLPF 2019 planning (20 minutes)**

- a. TAP Calendar of Events at HLPF
- b. National-Level Civil Society Action Side-Event
- c. Voices of SDG16+
- d. TAP Network Strategy Workshop
- e. SDG16+ “Stocktaking” Event
- f. SDG16 “Umbrella Event”
- g. “Empowering Civil Society for SDG16” Report and event
- h. Overview of TAP promotional opportunities

i. TAP Steering Committee Meeting at HLPF?

**Discussion:** TAP is finalizing its events for the HLPF and will distribute information on all of these opportunities to the Steering Committee, Network, and broader SDG16 community, via emails, the Pathfinders' SDG16 Festival Guide, and on the Pathfinder's next "Big Call" on July 3<sup>rd</sup>, which Pathfinders have invited TAP to speak at again. In the lead-up to the HLPF, TAP will also be co-hosting a "Preparing for the HLPF" webinar.

The TAP Coordinator requires the Steering Committee's inputs on the concept notes for the TAP Partner Strategy session and the broader Stocktaking meeting, which will be hosted by civil society and look to discuss what comes next after the HLPF and how we plan to sustain momentum.

Full details on all events will be sent out to the Steering Committee shortly.

Given that almost all Steering Committee members will be in New York for the HLPF, it was suggested that we host our next Steering Committee meeting during these two weeks. The Steering Committee is kindly asked to send their availability to meet asap. We will look to tentatively host a two-part Steering Committee meeting on the mornings of Tuesday 16 July 2019 and then Thursday 18 July.

It was noted that there is no budget to help cover TAP Steering Committee members' cost to travel to the HLPF at this time, however, the TAP Coordinator will look to see if any of our partners can help cover these costs.

**Follow-up:**

- The TAP Coordinator to send out final details regarding events for the 2019 HLPF to the Steering Committee, Network, and broader SDG16 Community.
- The Steering Committee to look to schedule their next in-person meeting during the HLPF, tentatively to be scheduled for the mornings of Tuesday, 16 July 2019 and Thursday, 18 July 2019.

## **6. Review of TAP Network Partner Applications**

**Discussion:** The TAP Coordinator reviewed the most recent partner application from the Red Dot Foundation.

**Decisions:** It was decided and agreed that this application would be approved.

## **7. AOB**

