

TAP Network Steering Committee

Meeting Decisions

29 March 2019

Present: Mr. Zia Ur-Rehman, ADA
Mr. Louis Busingye, HRFRA
Ms. Jyotsna Singh, ADA
Ms. Florence Syevuo, SDG Kenya Forum
Mr. Rukshana Nanayakkara, Transparency International
Mr. John Romano, TAP Secretariat
Ms. Elle Sweeney, TAP Secretariat

Not Present: Ms. Coco Lammers, Namati

Next meeting: 12 April 2019

Chairing Meeting: Ms. Coco Lammers, Namati

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. Review and approval of last Steering Committee call notes

Decision: Approval was taken by the Steering Committee of the Decisions and Notes from TAP Network Steering Committee Call on 15 March 2019.

2. Partnership Updates

- a. Update on launch of SDG Accountability Handbook

Discussion: The TAP Coordinator noted that there have been some delays with getting a special message back from Amina Mohammad. Since the last Steering Committee call, the Secretariat submitted a formal request to her office for the message, as was recently requested by her office, and noted to her staff that the deadline is mid-April, in order for TAP to be able to meet its launch deadline.

The Coordinator noted that there is Handbook Advisory Committee call scheduled for next week to discuss launch plans and encouraged Steering Committee members to participate if possible.

- b. Partners for Review Meeting - 21-23 May, Oaxaca

Discussion: The TAP Coordinator provided an update the Partners for Review Meeting, which he will be participating in. **It was suggested by the Steering Committee that the Secretariat reach out to the organizers of this meeting to see if there is a possibility for TAP to help identify some of our expert Partner organizations to be invited as well. In addition, it was suggested that TAP also request funding from GIZ to help cover the costs of travel for Partner organizations, specifically for organizations in countries that are reporting this year, and to see if there is space for TAP to launch our SDG Accountability Handbook at the meeting.**

Follow-up:

- **TAP Secretariat to reach out to the organizers of the P4R meeting to see if there is a possibility for TAP to help identify some of our expert Partner organizations to be invited as well.**
- **TAP Secretariat to request funding from GIZ to help cover the costs of travel for Partner organizations, specifically for organizations in countries that are reporting this year**
- **TAP Secretariat to also see if there is space for TAP to launch our SDG Accountability Handbook at the meeting.**

- c. Program Officer Fellowship Report (September 2018-February 2019)

Discussion: The TAP Coordinator noted that the fellow has put together her report for the past 6 months for the Steering Committee to review.

3. Update on HLPF Planning

Discussion: The TAP Coordinator noted that ample space has been booked at the Church Center and other venues during the week of the HLPF. Depending on the needs of the Network for our own events, there may be opportunities to offer any left-over space to our Partners looking to host their own independent events at the HLPF.

- a. Rome SDG16 Conference Updates

Discussion: The TAP Coordinator noted that UNDESA has launched their application portal for the conference. In addition, TAP has launched our own application process so that we can help identify partners who should be specifically recommended to UNDESA as participants and/or speakers for the event.

The Secretariat is planning a civil society day in Rome on the Sunday prior to the Rome conference so that we can coordinate inputs from civil society for the SDG16 Conference as well as the HLPF. **The Coordinator requested that the Steering Committee fill out the registration forms so that we can push UNDESA to support the travel of our members to this conference.**

Finally, the TAP Coordinator noted that there will likely be an in-person Steering Committee meeting in Rome (1-2 days) after the conference, depending on the availability of all Steering Committee members to attend. More details to come.

Follow-up: Steering Committee to fill out the two registration forms for the SDG16 Conference in Rome by April 1.

b. SDG Learning Session Proposal

Discussion: The TAP Coordinator noted that he has submitted application for a SDG Learning Session at the HLPF and will update the Steering Committee on its status at during their next call.

c. HLPF Exhibition Application

Discussion: The TAP Coordinator noted that he has also submitted application for an HLPF Exhibition space to showcase the SDG Accountability Handbook—and for TAP’s work more broadly—and will update the Steering Committee on its status at during their next call.

d. Budget for Swiss Grant on SDG16+ Storytelling

Discussion: The TAP Coordination noted that TAP will need to put together a budget for Swiss grant around the storytelling campaign and event, which it is managing on behalf of the three lead partners organizing the initiative. These funds will be used to help fund the travel of the storytellers to NYC for the HLPF.

It was requested by the Steering Committee that Partner organizations from the Global South be prioritized for traveling funding to and showcasing at the HLPFs in NYC.

e. TAP Coordination Call - 10 April 2019

Discussion: The TAP Coordinator noted that it will be hosting its next Coordination Call on the 10th of April. Details and calendar invite will be sent around the Network on Monday. The Steering Committee Co-chairs will again chair and provide updates at this call.

4. Review of TAP Network Partnership Applications

Discussion: The TAP Coordinator reviewed the most recent partner applications.

Decisions: It was decided and agreed that both applications would be approved

5. AOB