

TAP Network Steering Committee - 2020-2021 Steering Committee

Meeting Decisions

2 October 2020

Present:

- Ms. Judith Kaulem, Poverty Reduction Forum Trust
- Ms. Florence Syevuo, SDG Kenya Forum
- Mr. Hideki Wakabayashi, ADA
- Mr. John Romano, TAP Secretariat
- Ms. Claudia Villalona, TAP Secretariat
- Ms. Jean Scrimgeour, Accountability Lab
- Ms. Marina de Paiva, CSPPS

Absent: Mr. Peter van Sluijs, CSPPS

Next meeting: 16 October 2020

Chairing Meeting: Ms. Judith Kaulem, Poverty Reduction Forum Trust

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. Review and Approval of last Steering Committee Call Notes (5 minutes)
2. Next Steps on SDG16 Civil Society Toolkit (10 minutes)
3. Partnership Updates (15 minutes)
 - i. Review of Proposal to UNDP
 - ii. Update on Swiss Funding
 - iii. Update from SDG16+ Global Community Meeting
4. TAP Network Fellowship Report (10 minutes)
5. Review of TAP Partner Applications (10 minutes)
6. AOB

1. Review and Approval of last Steering Committee Call Notes

Discussion:

You can find the last Steering Committee Call notes in the google doc here:

https://drive.google.com/file/d/1iQDIDYO_OWsrqNedhCuwmq8Widc_tw-1/view?usp=sharing

PRFT formally apologized for their absence from the last meeting.

DECISIONS

- **The Steering Committee moved to approve the last Steering Committee call notes from 25 of September 2020.**

2. Next Steps on SDG16 Civil Society Toolkit

Discussion:

The chair asked the TAP secretariat to provide updates on next steps on the SDG16 Toolkit revision. The colleagues on the SC that volunteered to help with this process has received a separate email with a ToR for the consultant. The next step is to begin the hiring process for the consultant.

In terms of the timeline that was discussed in previous calls, the TAP secretariat will launch a survey to solicit content for the toolkit. The TAP secretariat will share a draft of this survey ahead of the next call for comments and feedback.

The launch date is tentatively set for early spring 2021. The TAP secretariat will also put together a budget for 2021 to discuss by the end of this year.

Follow up/action items

- **The TAP Secretariat will share a draft of this survey ahead of the next call for comments and feedback.**
- **They will also put together a budget for 2021 to discuss by the end of this year.**

3. Partnership Updates

Discussion:

a. Review of Proposal to UNDP

As discussed in previous meetings, UNDP has expressed interest in extending their current contract with TAP through the launch and promotion of the Post-VNR resource. The extension of the contract has been approved internally and will provide 70,000 USD, that the Mott Foundation will also match.

Please see the proposal here:

<https://drive.google.com/file/d/1zBdUy6mx7zfejKRSqLJCxqb4CrJCsjoc/view?usp=sharing>

b. Update on Swiss Funding

In terms of the update on the Swiss funding, while they have expressed interest in providing short-term funding, they are unfortunately unable to do so. However, they are still interested in providing long-term funding over the next three or four years. They have promised to come back to the TAP secretariat with more information on this process within the next month, but the long-term proposal would require a quick turn around. The TAP secretariat will draft a preliminary proposal ahead of the next SC call to solicit feedback and comments and have it ready for when the Swiss reach out.

c. Update from SDG16+ Global Community Meeting

Finally, the TAP Secretariat hosted the last global meeting for the SDG16+ Community. They also put together a draft for the long-term collective strategy that is still in the process of collecting and integrating feedback. The strategy calls for more resources towards national-level capacity-building initiatives. The TAP secretariat expressed optimism that this may offer more funding and partnership opportunities going forward.

Follow up:

- **The UNDP extension proposal will be submitted today. Colleagues that have any comments on the document should communicate them to the secretariat by the end of the day.**
- **The secretariat will draft a preliminary proposal ahead of the next SC call to solicit feedback and comments and have it ready for when the Swiss reach out.**

4. TAP Network Fellowship Report

Discussion:

As discussed on the previous steering committee call, the TAP Fellow has drafted an end of fellowship report with reflections and recommendations going forward

<https://drive.google.com/file/d/1jrxdf74JmnKaR7ZTuTiWRGFw8nbT7ol6/view?usp=sharing>.

The TAP fellow provided a brief summary of their reflections. They will continue their work at TAP at a full-time capacity for the next three months. The fellow developed a ToR found at the end of the document with specific deliverables for the three months.

5. Review of TAP Partner Applications

Discussion:

Since our last call, we have had two applications for TAP Partners, which you can find in the document here:

<https://drive.google.com/file/d/1bs2zjWK0nbIKt89aSYiMUrcr8j3UTLbW/view?usp=sharing>

For the Keen and Care Initiative (KCI), they seem like a good fit for a TAP Partner as an organization, however the commitment is not specific enough. Therefore, we would recommend following up with this organization asking for a specific commitment before approval. However, the Caribbean Office of Trade & Industrial Development Limited is also a private company, and therefore ineligible to become a TAP Partner. Their application mentions a CSO that they have registered, but I could not find any information online about this CSO.

PRFT noted that amidst the membership refresh the TAP secretariat should be more restrictive with the criteria needed to become a member.

DECISIONS

- **The Steering Committee moved to follow up on both of the partner applications request further information for their application**

Follow up/action items

- **The TAP Secretariat will solicit further information from both applicants regarding their application**

6. AOB

Discussion:

First, the TAP Secretariat gave an update on the membership refresh process: over 55 members have completed the survey indicating their desire to stay within the network. Over 65% have expressed interest in elevating their status to partnership. This is a solid response rate.

The timeline is set for the first November and will be extended through the end of the year. The TAP secretariat will continue to follow up with the membership on following through with this form.

Steering Committee member, Hideki Wakabayashi, representing ADA, has communicated to colleagues that he has been appointed to ADA's board. As such, he has requested transfer his role on the SC to another representative on behalf of ADA. The TAP secretariat noted it is up to ADA who to appoint to represent itself on the SC. TAP suggested that ADA begin the transition process as soon as possible to allow for adequate time to allow for adequate onboarding.

Follow up/action items

- **ADA will discuss internally which colleague will represent ADA on the Steering Committee to begin the transition process.**