

TAP Network Steering Committee - 2020-2021 Steering Committee

Meeting Decisions

30 June 2021

Present:

Mr. John Romano, TAP Secretariat
Ms. Claudia Villalona, TAP Secretariat
Ms. Ellery Wong, TAP Secretariat
Ms. Jean Scrimgeour, Accountability Lab
Ms. Judith Kaulem, Poverty Reduction Forum Trust
Ms. Linh Nguyen, ADA
Ms. Florence Syevuo, SDG Kenya Forum
Mr. Peter van Sluijs, CSPPS

Absent:

Next meeting:

TBD

Chairing Meeting:

Ms. Jean Scrimgeour, Accountability Lab

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. Review and Approval of last Steering Committee Call Notes and decisions between calls
2. HLPF Planning Update
 - a. HLPF Planning
 - b. Comms and Outreach Plan
 - c. HLPF 2021 Page
3. Partnership Updates
 - a. Debrief from HLPF Coordination Call
 - b. Update on Swiss funding and next steps
 - c. Launch of Global SDG Accountability Report
 - d. Launch of SDG16+ Civil Society Toolkit
4. Review of TAP Partner Applications
5. AOB

1. Review and Approval of last Steering Committee Call Notes

Discussion:

You can find the last Steering Committee Call notes from June 2, 2021 in the google doc here:

[2021-06-02_TAP Network Steering Committee ConfCall 02 June 2021](#)

DECISIONS

The Steering Committee moved to approve the last Steering Committee call notes from the 2 of June 2021.

2. HLPF Planning Update (20 minutes)

- a. HLPF Planning**
- b. Comms and Outreach Plan**
- c. HLPF 2021 Page**

Discussion:

The TAP Coordinator began with an update on TAP's plans for HLPF set to begin within the next week. As has been discussed in previous meetings, you can find an updated planning document with the list of confirmed events organized by priority, and whether they are TAP-led events:

https://drive.google.com/file/d/175JCMsQDSAErO2nGvd_LPm9Yyv5B40Lt/view?usp=sharing

Key advocacy activities center around the Rome Declaration 2.0, the launch of the SDG16+ toolkit and continued outreach on the SDG Accountability Handbook. The Comms and outreach officer has developed a Social Media toolkit for the partnership as well as the SDG 16+ Toolkit advisory group to publicize the launch and the launch event. In addition, for internal purposes the secretariat will follow a Comms and Outreach plan with reminders to send emails and a schedule for social media outreach planned for each day of HLPF.

While the website is currently down and will be fixed as soon as possible, the Comms and Outreach officer developed a HLPF 2021 webpage similar to TAP's webpages for past HLPFs. The webpage includes information on events (calendar graphics for outreach), registration links, TAP partner events, resources and an HLPF Background note with general information. The program officer will develop an HLPF Engagement Guide with information on the membership can engage around TAP's advocacy as well as a general HLPF social media toolkit. It will briefly outline TAP's key activities and priorities for HLPF. All of these HLPF resources available to the membership can be found on the webpage <https://tapnetwork2030.org/2021hlpf/>

In response to CSPPS's question on how partners can publicize their events through TAP, the coordinator noted that they have since sent around a form for partners to submit their side events ahead of HLPF. Those events will be promoted on a dedicated section of the webpage. The form will stay open until HLPF and the coordinator will send a reminder email ASAP.

3. Partnership Updates (20 minutes)

- a. Debrief from HLPF Coordination Call**
- b. Update on Swiss funding and next steps**
- c. Launch of Global SDG Accountability Report**
- d. Launch of SDG16+ Civil Society Toolkit**

Discussion:

Reflecting on the last coordination call, the coordinator opened the floor to discussing how we can keep the attendance level high going forward. Although it was partly due to HLPF prep, it was suggested not to hold a call as often as every month.

In terms of funding sources, the Swiss funding has been approved: 600,000 over the next three years in addition to the match funding from mott, of 200,000. There will need to be a dedicated discussion to decide how to allocate the funding.

Follow up

- **Ahead of discussion on budget allocation, the secretariat will develop a budget proposal and workplan for comments, feedback and approval for the remainder of the year and the last for this steering committee rotation**

4. Review of TAP Partner Applications

Discussion:

The only TAP partner applications have been partners that have reapplied since having missed the deadline to confirm their partnership earlier in the month. They will be approved and reviewed accordingly following HLPF.

5. AOB

It was suggested to hold the next Steering Committee call after HLPF and before August. Additionally, ahead of the transition to the new steering committee at the end of the year, the coordinator suggested hiring a consultant to conduct an independent report on TAP's work.