

TAP Network Steering Committee - 2020-2021 Steering Committee

Meeting Decisions

15 January 2021

Present:

Mr. Peter van Sluijs, CSPPS
Ms. Florence Syevuo, SDG Kenya Forum
Ms. Linh Nyugen, ADA
Mr. John Romano, TAP Secretariat
Ms. Jean Scrimgeour, Accountability Lab
Ms. Claudia Villalona, TAP Secretariat
Ms. Judith Kaulem, Poverty Reduction Forum Trust

Absent:

Next meeting:

January 29, 2021

Chairing Meeting:

Ms. Jean Scrimgeour, Accountability Lab

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. Review and Approval of last Steering Committee Call Notes (5 minutes)
2. Review and Discussion of Swiss Grant Proposal (25 minutes)
3. Discussion and Next Steps of TAP Communications and Outreach Position (25 minutes)
4. Review of Nominations for SDG16+ Toolkit Advisory Group (15 minutes)
5. Update on TAP Membership Refresh and Next Steps (15 minutes)
6. Review of TAP Partner Applications (5 minutes)
7. AOB

1. Review and Approval of last Steering Committee Call Notes

Discussion:

You can find the last Steering Committee Call notes in the google doc here:

<https://drive.google.com/file/d/1FnIC7P5LmLYhaYfnCoQXWLwRKqTvvfsa/view?usp=sharing>.

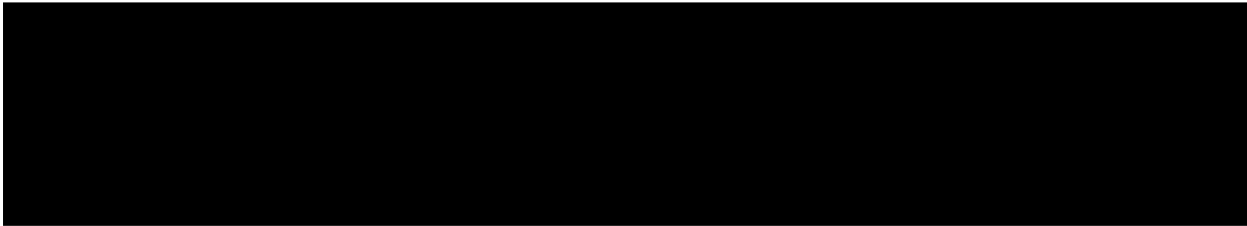
PRFT asked for a noted apology for their absence.

DECISIONS

- **The Steering Committee moved to approve the last Steering Committee call notes from the 11 December 2020.**

2. Review and Discussion of Swiss Grant Proposal

Discussion:

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- Steering Committee members suggested focusing on gains, past initiatives, and priorities for 2021 and how they relate to the network's objectives and mission outline in the strategic plan -- rather than focusing on specific activities and projects

Follow up:

- **The secretariat will revise and develop the proposal further with the Steering Committee's suggestions**
- **The secretariat will keep the SC updated with any correspondence with the Swiss regarding the next steps**

3. Discussion and Next Steps of TAP Communications and Outreach Position

Discussion:

DECISIONS

- **Decisions made by the Secretariat and Steering Committee were taken afterwards, by email, including edits to the Terms of Reference for the Steering Committee and the 2021 Work Plan.**

Follow up:

4. Review of Nominations for SDG16+ Toolkit Advisory Group

Discussion:

The secretariat provided a list of recommendations to select out of the partners that applied for the SDG16+ Toolkit Advisory Group that will work directly with the resource consultant, Nicole. The recommendations made were based on a Global North/South regional balance, as well as including active partners and partners that have expressed interest in becoming more active. It also took into consideration the extent to which organizations focused on SDG16+ issues or expertise, particularly with an academic orientation.

Full list of nominations can be found here:

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- CIVICUS – Global
 - World Vision – Global
 - CECORE/Global Partnership for the Prevention of Armed Conflict – Uganda/Global
 - International Legal Foundation – North America
 - Civil Society Coalition for Sustainable Development (Nigeria) – Africa
 - AfroLeadership – Africa
 - Pakistan Development Alliance – Asia
 - Candid Concepts Development Agency/Civil Society Bahamas – Latin America

The secretariat can set up a voting sheet for the SC to vote for their nominations or decide on the call. The SC and the advisory group work together with the consultant to advise the resource development process with the consultant. Members recommended outlining the commitment and responsibilities when reaching out to the group to ensure they are aware of the expectations

Decisions:

The Steering Committee agreed to go forward with the secretariat's recommended nominations for the SDG16+ Toolkit Advisory group.

Follow up:

The secretariat will reach out to the selected organizations to outline expectations and organize a call with Nicole and the Steering Committee

5. Update on TAP Membership Refresh and Next Steps

Discussion:

As a follow up to the membership refresh process, the Secretariat has been updating the listserv and master contact list to reflect all members that confirmed and all partners. After the last SC meeting, the secretariat sent a last chance email before purging the listserv. Over 20 more members confirmed as a result.

You can find two versions of the preliminary mock-up of the TAP Membership map and directory (work in progress) online here:

- <https://tapnetwork2030.org/membershipmap/>
- <https://tapnetwork2030.org/membershipmap-2/>

As discussed in the last SC meeting at the end of the year, one of the immediate priorities was visually mapping and showcasing TAP members and partners with directory and contact information. Two versions of the map and directory web pages can be found above. In providing feedback, members suggested streamlining the formatting and adding contact information, key facts (org focus, country filter etc) to the map and directory. The Secretariat will incorporate this feedback and clean up the format of the web pages accordingly.

The next steps for the membership refresh process: The Secretariat will follow up with organizations that expressed interest in joining the new working groups and taking part in the story-telling opportunities. Following that, the new associate that is onboarded will take these initiatives forward. The work plan and timeline will be outlined and reviewed in the next call.

Follow up:

- **The Secretariat will incorporate this feedback and clean up the format of the web pages accordingly.**
- **The Secretariat will follow up with organizations that expressed interest in joining the new working groups and taking part in the story-telling opportunities.**

6. Review of TAP Partner Applications

Discussion:

There were no new partner applications to review since the last Steering Committee meeting.

7. AOB

Discussion:

Some members suggested moving the Steering Committee calls to a monthly basis, possibly for two hours if needed, and communicate through email or working groups in between sessions. The TAP Secretariat maintained that moving to monthly meetings may not be sufficient enough, they are open to what the consensus of the committee decides.

Other members were partial to either arrangement. The chair suggested a compromise of loosening the attendance requirements to at least attending once a month and both meetings if possible.

Follow up:

- **Steering Committee members will further discuss and decide on this decision over email correspondence.**

Decisions:

- **Decisions made by the Secretariat and Steering Committee were taken afterwards, by email, including edits to the Terms of Reference for the Steering Committee and the 2021 Work Plan.**

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